

Kitsap Sewer District #7
September 10, 2020 Regular Meeting Minutes
Location: 2017 Belfair Ave. NE, Bainbridge Island, WA

Call to Order: The meeting was called to order at 7:00 PM by Commissioner Alicia Arter. Commissioner Sarah Lee and District Manager Roan Blacker were present. Commissioner Chris Dew was excused. Due to the coronavirus outbreak, the meeting was held via Zoom.

Agenda Acceptance: Commissioner Lee moved to accept the agenda. Commissioner Arter seconded, and the agenda was approved unanimously (2 – 0).

Public Comment: No comment.

Approval of Meeting Minutes: The proposed August 13, 2020 regular meeting minutes were presented. Commissioner Lee moved to accept the meeting minutes as presented, and Commissioner Arter seconded. The meeting minutes were approved unanimously (2 – 0).

Approval of Vouchers: Commissioner Lee moved to approve the \$27,431.84 of vouchers 2020-09-02 through 2020_09_12. Commissioner Arter seconded the motion and the motion passed unanimously (2 – 0).

Commissioner Lee moved to approve voucher 2020_10_01 for \$10,110.00 representing September's work to be performed by the contracted treatment plant manager, Water and Wastewater Management Services, LLC ("WWMS"). This motion is dependent on the Manager only executing and processing the voucher after such work is performed. Commissioner Arter seconded, and the motion was approved unanimously (2 – 0).

Financial Report: Roan Blacker reviewed the following information that was included in the meeting packet: a summary of monthly cash and investment balances, a monthly activity statement summarizing each fund, a monthly revenue and expenditure comparison report, a year-to-date versus budget analysis, and a summarized customer receivable report.

Treatment Plant Report: Treatment plant influent flow, influent testing, and effluent testing graphs were presented. The plant continues to operate well within its permit requirements.

Manager Report: Mr. Blacker informed the Commissioners of the upcoming WASWD Fall Conference being held the next week. The Commissioners discussed the

conference, and Commissioner Arter stated that she would be able to attend the conference and would be available to represent the District as a publicly elected official.


Old Business:

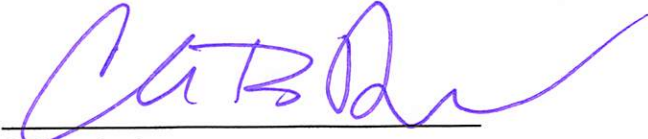
Stormwater connection update - Commissioner Arter stated that she had not heard from Denise Philby since the July board meeting regarding her property’s potential connection to the Bakery Building’s new stormwater system.

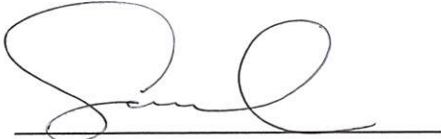
Bakery Building renovation update - Commissioner Arter stated that KPUD had installed and activated a “hot spot” for internet connectivity for the Bakery Building.

New Business: no new business was discussed.

Adjourn: The meeting adjourned at 7:50 PM. The next regular meeting was scheduled for Thursday, October 8, 2020 at 7:00 PM at 2017 Belfair Ave. NE, Bainbridge Island, WA.


Commissioner


Commissioner


Commissioner

Date: 10/9/2020