

**Kitsap Sewer District #7**  
**October 12, 2017 Regular Meeting Minutes**  
Location: 9705 NE Evergreen Ave., Bainbridge Island, WA

Call to Order: The meeting was called to order at 7:00 pm by President Chris Dew. Also present were: Commissioner Roger Tielman, and District Manager Roan Blacker.

Agenda Modifications: no modification.

Public Comment: no comment.

Approval of Minutes: September 14, 2017 regular board meeting - Commissioner Tielman moved to approve the minutes of the meeting, and Commissioner Dew seconded the motion. Motion passed unanimously ( 2 – 0 ).

September 28, 2017 special board meeting - Commissioner Dew moved to approve the minutes of the meeting, and Commissioner Tielman seconded the motion. Motion passed unanimously ( 2 – 0 ).

Approval of Vouchers: Commissioner Dew moved to approve vouchers 17-10-01 through 17-10-12. Commissioner Tielman seconded the motion. Motion passed unanimously ( 2 – 0 ).

Financial Report: Roan Blacker provided the following handouts that were reviewed by the board: a summary of monthly cash and investment balances, customer account report, monthly financial comparison report, and a year-to-date versus budget analysis.

Plant Report: Treatment plant influent flow, influent testing, and effluent testing graphs were reviewed. The plant continues to operate well within its permit requirements.

Manager's Report: Roan Blacker discussed the WASWD conference that he attended in Wenatchee, and reminded the board that Region 2 of WASWD provided a scholarship for his conference registration.

Old Business:


- Previous proposed resolution to not permit certain sewer connections – Roan Blacker discussed, based upon conversations with MSRC, that it would not be appropriate to our independent special district status to have our “approval or disapproval” of connections based upon a potential customer’s status with the City’s building and permit department. As a result, the resolution was withdrawn.

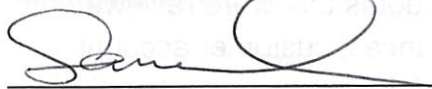
New Business:

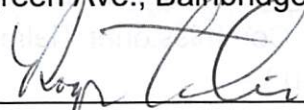
- Legal engagements – legal agreements have been proposed by Kenneth W. Bagwell, Inc., P.S. and Jameson Babbit Stites & Lombard PLLC. We recently executed a contract with Inslee, Best Doezie & Ryder, P.S. to represent us specifically as it relates to renegotiating a new interlocal agreement with the City of Bainbridge Island. However, it was discussed how the district would benefit from having the first two law firms under contract with us, and each of the two law firms have recently provided separate legal service to the district.

Commissioner Tielman moved that Roan Blacker be authorized to enter into an agreement with each of these firms that would identify an hourly rate for legal services, no required minimum services, and no required payments without use of service. Commissioner Dew seconded the motion. Motion passed unanimously ( 2 – 0 ).

Meeting adjourned at 7:50 pm. Next regular meeting is scheduled for Thursday, November 9, 2017 at 7:00 pm at 9705 NE Evergreen Ave., Bainbridge Island, WA.

  
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Commissioner

  
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Commissioner

  
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Commissioner

Date: 11/9/17