

KITSAP COUNTY SEWER DISTRICT NO. 7
Minutes of Meeting
November 13, 2014

The meeting was called to order by President Chris Dew at 7 p.m. Those in attendance were Commissioners Dew, Roger Tielman and Sarah Lee; Engineer Mike Yuhl and Manager Colleen Yuhl.

The minutes of the October 9, 2014 meeting were approved.

Vouchers 14-11-1 through 14-11-12 were approved for payment.

Financial Report – Colleen Yuhl passed out the financial reports for October. There were no unusual items. Because the District is working on a transition plan, work on the budget was postponed until December in anticipation of having better data on the costs of administration and billing.

Old Business

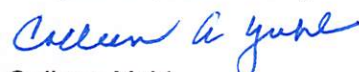
1. Bakery Building – Talks continue with the Bainbridge Island Parks regarding a working agreement for renovation and continuing maintenance and operation of the building for use as a District Office/Community Center. Sarah Lee and the Fort Ward Youth Advisory Board are also continuing to work with the Parks Foundation to finalize an agreement for them to handle donations for the project. She pointed out that Ila Ikuse of the Fort Ward Youth Advisory Committee was named Rotary Student of the Month.
2. Transition Plans – Two other possible management/engineering candidates/companies have been identified as interested and Sarah Lee will be setting up a time to talk to each of them in the next couple of weeks. Colleen Yuhl has spoken with representatives of two companies on the Island who do bookkeeping work for companies, and would be interested in giving us a proposal for handling the billing and accounting aspects.
3. Public Works Trust Fund Loan Response to Public Works Board – Colleen Yuhl indicated that she had sent an email to the representative at PWB indicating that the District did not see anything in any of the documents that requires us to agree in the change of contract terms. No response has been received.
4. Audit – The Auditor has indicated that he has all the information he needs to write up his report and that he will be sending us a copy of the report as soon as it is complete.

New Business – There was no new business.

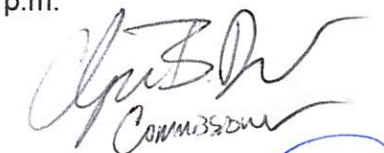
The next meeting will be held on Thursday, December 11, 2014 at 7 p.m. at the Fort Ward Bakery Building, 9705 Evergreen.

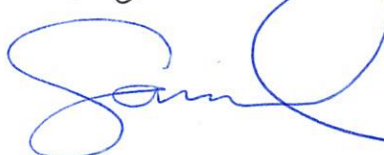
The meeting was adjourned at 8:05 p.m.

Respectfully submitted,



Colleen Yuhl
District Manager


COMMISSIONER




COMMISSIONER