

KITSAP COUNTY SEWER DISTRICT NO. 7
Minutes of Meeting
September 18, 2014

The meeting was called to order by President Chris Dew at 7 p.m. Those in attendance were Commissioners Dew, Roger Tielman and Sarah Lee; Engineer Mike Yuhl; Manager Colleen Yuhl; and Youth Advisory Committee Member Aila Ikuse.

The minutes of the August 14, 2014 meeting were approved.

Vouchers 14-9-1 through 14-9-9 were approved for payment.

Financial Report – The financial reports for August 2014 were distributed to the Commissioners. After some discussion, Roger Tielman moved to adjust the budget by taking \$5000 from Contingency and transferring it to Sludge Disposal. Seconded by Sarah Lee and passed unanimously.

Old Business

1. Bakery Building – Aila Ikuse and Sarah Lee gave a report on the current activities with regard to the Bakery Building.
 - a. The Open House on August 18th was a great success and all the Commissioners commented on the great presentation made by the Youth Advisory Committee members.
 - b. The Bainbridge Island Historical Society agreed unanimously to place the building on the Historic Register.
 - c. The application to the Parks Foundation for fundraising was submitted and they have asked for more information on how fundraising will be accomplished.
 - d. Sarah Lee and the Youth Advisory Committee will be contacting persons to serve on an Advisory Committee for fundraising.

Sarah Lee moved to authorize the Board of Commissioners of Kitsap County Sewer District No. 7 to proceed with the plan to restore and transform the Fort Ward Bakery Building into an office and community center. The Board does not intend to use monthly service charges to fund the renovation of the building. Seconded by Roger Tielman and passed unanimously.

2. Parks Foundation – Covered above.
3. District Lot – Colleen Yuhl has only received one estimate. She will re-contact the real estate agents who indicated they would do an estimate of value.
4. Soundview Agreement – An agreement for payment of unbilled sewer charges was approved and signed by President Chris Dew on behalf of the Commissioners.

5. Public Records – Sarah Lee reported that she and Roger Tielman had met with the Public Records Officer at the Puget Sound Regional Council. Roger will work on developing a policy for the District.

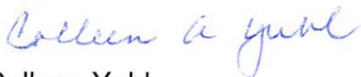
New Business

1. Public Works Trust Fund Contract Change – We have received a letter from the Public Works Board asking to sign an amendment to our contract with them to change the due date of our annual payment from July 1st to June 1st. We also received an email from the Washington Association of Sewer & Water Districts urging us to get legal counsel regarding this amendment. There is a concern that this change could allow the legislature to take more money from the fund and use it in the State's General Fund. The Commissioners agreed to table this issue and try to get more information.
2. Sludge Treatment Change – Bob Thurston has informed the Manager that the Fire Mountains Farm site where our treated sludge has been going will no longer accept our sludge. There is another site in the process of getting approved by the Department of Ecology. In the meantime, the process will be considerably more expensive.
3. Transition Planning – There was discussion as to the development of a Transition Plan for replacing the District's Engineer and Manager, Mike and Colleen Yuhl, who are planning to retire the end of this year. Sarah Lee suggested talking with Tom Peardon, who has worked with other Districts to help them in transition and the Board agreed.

The next meeting of the Board of Commissioners will be held on Thursday, October 9, 2014 at 7 p.m. at the Bakery Building, 9705 Evergreen.

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,



Colleen Yuhl
District Manager



Commissioner



Commissioner