

**KITSAP COUNTY SEWER DISTRICT NO. 7**  
**Minutes of Meeting**  
**August 14, 2014**

The meeting was called to order at 7 p.m. by President Chris Dew. Those in attendance were Commissioners Dew, Roger Tielman and Sarah Lee; Engineer Mike Yuhl; Manager Colleen Yuhl; and Fort Ward Youth Advisory Committee members Kate Merifield and Erik Appleberry.

The minutes of the July 10, 2014 meeting were approved. It was determined that the Manager and one of the Commissioners has a conflict with the September 11<sup>th</sup> meeting date. The Commissioners determined that the meeting will be moved to September 18<sup>th</sup> and a notice will be put in the August invoices.

Vouchers 14-8-1 through 14-8-14 were approved for payment.

The financial reports for July 2014 were distributed to the Commissioners. The only item of concern that may be over budget is sludge disposal, as Fire Mountain Farms will no longer take sludge from the District. Bob Thurston has identified another source, but has indicated that the cost will increase. Colleen Yuhl will try to get more information on the increased costs before the September meeting.

Old Business

1. Bakery Update – Sarah Lee and Kate Merifield gave an update on the meeting with the Bainbridge Historic Commission. The Historic Commission was unable to vote on approval of listing the Bakery Building due to lack of a quorum. This should be done at their meeting the day after Labor Day. The students have helped to put up a blog about the Bakery project, and are working on fundraising ideas. They are working with Sarah Lee to complete an application to the Bainbridge Parks Foundation to allow donations for the Bakery Project to be accepted by the Foundation.

Roger Tielman moved to authorize Sarah Lee to complete and submit the application to the Bainbridge Parks Foundation on behalf of Kitsap County Sewer District No. 7. Seconded by Chris Dew and passed unanimously.

Chris Dew reported that he had met with representatives of the Parks District to discuss a possible agreement between the Parks District and KCSD #7 to renovate and operate the Bakery Building as a Community Center. There was considerable discussion about what structure the agreement will need to take.

The Open House for the neighborhood will be held on Sunday, August 18<sup>th</sup>. There will be displays; a presentation by the Youth Group at 2:15; and an opportunity to visit with the Fort Ward residents about the proposed project.

2. District Lot – Colleen Yuhl had an estimate of value from one real estate agent, but has not received information from the two others. She will follow up on that.

3. Storm Drainage Letter – There was discussion regarding the letter about storm drainage that the District proposes to send to the City. The Commissioners authorized Mike Yuhl to send the letter.

New Business

1. Public Records Request – Colleen Yuhl reported that she had received a public records request from a resident of Fort Ward regarding the terms of the purchase of the bakery property and she has responded.
2. Capital Facilities Plan – The City has requested the District's Capital Facilities Plan for 2015.
3. Transition Planning – This item was postponed until the next meeting.

The meeting was adjourned at 8:30 p.m. The next meeting will be held on September 18, 2014 at the Fort Ward Bakery Building, 9705 N.E. Evergreen.

Respectfully submitted,

*Colleen A. Yuhl*  
Colleen Yuhl  
District Manager

*Chy B. Dur*  
Commissioners

*Thorge Helman*  
Commissioner

*Mike Yuhl*