

KITSAP COUNTY SEWER DISTRICT NO. 7
Minutes of Meeting
March 13, 2014

The meeting was called to order by President Chris Dew at 7 p.m. Those in attendance were Commissioners Dew, Sarah Lee, and Roger Tielman; Engineer Mike Yuhl; and Manager Colleen Yuhl.

The minutes of the February 13, 2014 meeting were approved.

Vouchers 14-3-1 to 14-3-8 were approved for payment.

Financial Report – The financial reports for February 2014 were passed out. Colleen Yuhl reported that she has transferred the \$35,909 excess from 2013 into the District's Capital Account as directed by a motion made at the February meeting.

Old Business

- a. Bakery Building – Sarah Lee reported that the Parks District is still looking at the costs that would be involved in bringing the building up to the standards they would need. They should have a budget by next month. She said that the students would be meeting this month to further discuss their proposed involvement and that she and the students would be making a presentation to Rotary on April 28th.
- b. Letter re Previously Unbilled Sewer Service – Colleen Yuhl reported that a letter had been sent to the property owners regarding this unbilled service.
- c. Job Descriptions – Colleen Yuhl reported that Bob Thurston has indicated an interest in taking on additional administrative and technical functions which will be needed by the District when the Yuhls retire. Sarah Lee has also been talking to Blair Burroughs at the Washington Association of Sewer & Water Districts (WASWD) for suggested alternatives.
- d. Future Plant Needs – Mike Yuhl reported that he had asked Bob Thurston to look at the needs for the plant in the next 5 years. Bob will work on a spreadsheet and provide that information.

New Business

- a. WSRMP Meeting – Colleen Yuhl reported that she will be attending the semi-annual meeting of the Risk Management Pool on March 20th and invited any of the commissioners that might be able to attend.
- b. District Lot – There was some discussion about the possible sale of the district's lot on Park View and Parade Grounds Ave. since there seems to be more activity in the District at this time. Colleen Yuhl was asked to contact some real estate agents to get an estimate of what they think the value may be. Then a decision will be made in May or June.

- c. Public Works Trust Fund – Colleen Yuhl reported that she had received notification from the Public Works Trust Fund that there should be some monies available to fund projects for 2015. The Commissioners agreed that we should make a new application for the construction of a concrete sludge tank.

Sarah Lee gave a brief synopsis of what was happening in the current Legislative Session which may affect sewer districts.

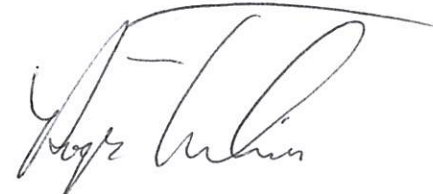
The next meeting will be held at 7 p.m. on Thursday, April 10, 2014 at 1948 Parkview Drive N.E.

The meeting was adjourned at 8 p.m.

Respectfully submitted,


Colleen Yuhl
District Manager


Commissioner


Commissioner