

KITSAP COUNTY SEWER DISTRICT NO. 7
Minutes of Meeting
December 12, 2013

The meeting was called to order by President Chris Dew at 7:03 p.m. Those in attendance were Commissioners Dew, Roger Tielman and Sarah Lee; and Manager Colleen Yuhl.

The minutes of the November 14th meeting were approved.

Vouchers 13-12-1 through 13-12-10 were approved for payment.

The Financial Reports for November 2013 were reviewed.

Old Business

1. Budget – The proposed budget was reviewed and the status of the rental house discussed. Roger Tielman moved to delete the house rental income, and management fees line items from the proposed budget. Seconded by Sarah Lee. Sarah Lee offered a friendly amendment to delete the County election cost charge from the budget (because there will be no election in 2014). Friendly amendment accepted by Roger Tielman. Motion passed unanimously.
2. Soundview Sewers – The item of back billing has been discussed with the attorney and other sewer districts and it appears that the statute of limitations that applies is five years.
3. Rental House – Sarah Lee reported that she had talked with representatives from the Park District and they are interested in entering into discussions with the District regarding community uses for the house.
4. Electronic Transfer of Tax Payments – Colleen Yuhl reported that, after discussions with the Department of Revenue, we will be applying to keep paying the taxes by warrant from the County Treasurer.
5. Job Descriptions – Sarah Lee requested that the Manager and the Commissioners review the revised job descriptions for Manager and Engineer and get their input back to her.

New Business

1. Bill of Sale for Sewer on Devenny – Chris Dew moved to accept the Warranty Bill of Sale from Rehder Enterprises for the sewer extension at the end of Devenny Avenue and authorize the President of the Commissioners to sign the agreement. Seconded by Roger Tielman and passed unanimously.
2. Change of Law Firm – Colleen Yuhl read a letter from Denise Hamel, who has been acting as the District's attorney, stating that she will be moving to another law firm. Sarah Lee moved that we continue to retain Denise Hamel and

authorize the movement of the District's files to the new law firm. Seconded by Roger Tielman and passed unanimously.

President Chris Dew administered the Oath of Office to Roger Tielman, who was elected for a new 6-year term on the Board of Commissioners.

The next meeting will be held at 7 p.m. on Thursday, January 9, 2014 at 1948 Parkview Drive N.E.

The meeting was adjourned at 8:18 p.m.

Respectfully submitted,

Colleen A. Yuhl
Colleen Yuhl
District Manager

Chris Dew
Commissioner

[Signature]

Roger Tielman
Commissioner