

**KITSAP COUNTY SEWER DISTRICT NO. 7**  
**Minutes of Meeting**  
**December 13, 2012**

The meeting was called to order by President Chris Dew at 7 p.m. Those in attendance were Commissioners Dew, Roger Tielman and Sarah Lee; Engineer Mike Yuhl and Manager Colleen Yuhl.

The minutes of the November 8, 2012 meeting were approved.

Vouchers 12-12-1 through 12-12-12 were approved for payment.

Financial Reports: Copies of the Financial Reports for November 2012 were distributed. All numbers were close to budget except for the costs that were incurred because of the hole in the sludge tank.

Old Business

1. Tank Repair – Mike Yuhl reported that the contractor had poured the concrete slab in the bottom of the tank. He will be working with Line-X to schedule the tank sandblasting and coating.
2. Insurance Claim – This is still pending.
3. Revision of Contract with Water & Wastewater Management – The commissioners discussed the some of their expectations with the revised contract and the addition of the new person in order to have the plant staffed full time during the work. It was decided to invite Bob Thurston to attend the January meeting.

New Business

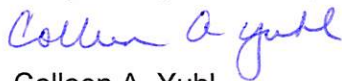
1. Bill of Sale for Devenny Sewer – Sarah Lee moved to authorize the Board President to sign the Warranty Bill of Sale, accepting the sewer from Rehder Enterprises. Motion seconded by Roger Tielman and passed unanimously.
2. Meeting with City of Bainbridge Island – Mike and Colleen Yuhl met with Christy Shipman and Aaron Claiborne of the City of Bainbridge Island regarding the Lynwood Center connections. The City now has added 25.6 more connections in Lynwood Center, and will be paying the Latecomer's Charges for those to us in the next month. This will total \$118,621. Aaron Claiborne also asked about future capacity at the plant, and Mike Yuhl assured him that future capacity is available.
3. Proposed Needs for 2013 and Beyond – Mike Yuhl talked about future maintenance needs for the existing sewer system. These include flushing the sewer system to make sure we are not building up any areas that may clog and overflow; and locating and marking manholes for future locations. (FYI: There is a new law taking effect on January 1, 2013 which requires utilities to be part of an underground locating system.)

He indicated that he had talked to Rick Esvelt about doing a proposal to the District for design of the new sludge tank. Although we are high on the list for Public Works Trust Fund money, we will not know for sure that it will be funded by the Legislature until later in the spring. After the new tank is built, we will need to drain the second sludge tank and inspect it for any needed repairs.

The next meeting will be held at 7 p.m. on Thursday, January 10, 2013 at 1948 Parkview Drive N.E.

The meeting was adjourned at 8:24 p.m.

Respectfully submitted,



Colleen A. Yuhl  
Manager

