

KITSAP COUNTY SEWER DISTRICT NO. 7
Minutes of Meeting
September 8, 2011

The meeting was called to order by President Sarah Lee at 7:05 p.m. Those in attendance were Commissioners Lee, Chris Dew, and Roger Tielman; Engineer Mike Yuhl and Manager Colleen Yuhl. Member of the public present was Margaret Dufresne.

The minutes of the August 11, 2011 meeting were approved.

Vouchers 11-9-1 through 11-9-8 were approved for payment.

President Sarah Lee asked permission to change the agenda to allow comments from the public at this time. A change to the Agenda was agreed to unanimously.

Sarah Lee introduced Margaret Dufresne, who explained her dilemma in trying to obtain a Building Permit from the City of Bainbridge Island for her lot on Devenny. Ms. Dufresne asked if the Sewer District could do anything to help in her effort to get this issued from the City. After considerable discussion, President Sarah Lee explained that the District has no authority in land use issues, and that its only role was to provide sewer service. (The District had previously written a letter to the City indicating that there was a sewer extension available to her property.)

Financial Report – Colleen Yuhl passed out the Financial Reports for August 2011. She pointed out that the only unusual expenses during the year have been the additional water bill due to a pump breakdown at the plant, and the payment of the past B&O taxes.

Old Business

1. Department of Revenue Status – Colleen Yuhl reported that she had checked with the Department of Revenue regarding the agreement made by the District to pay the delinquent taxes in four installments. The DOR will not return a copy of that agreement. The payments will be sent to the Bothell office. The 1st payment has been sent and the 2nd payment was approved by voucher at this meeting. There will be two more payments, one in November and one in December.
2. City of Bainbridge Island Storm Water Fee – The District received a request for refund from the County Treasurer's office. The City reduced the assessment from \$2350.54 to \$882.94 for 2011. When this request is signed and returned, the District will receive a refund of \$292.33, plus interest, for 2011 (The first half payment was made on the basis of the \$2350.54 amount, so this will mean that the full \$882.94 for 2011 has been paid.) The City will not refund any of the 2010 assessment. The Commissioners directed Colleen Yuhl to sign the request for refund.
3. Rebate from Building Permit Fee – A check was received from the attorney handling this dispute with the City of Bainbridge Island regarding fees that were paid for building permits issued several years ago. The district received a check

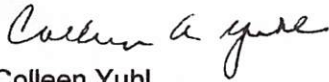
for \$141.50; refunding a portion of the fee they paid for the permit to upgrade the treatment plant.

New Business

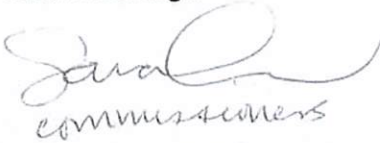
1. Discussion of ULID #1 Loan Status – Colleen Yuhl reported that we have collected enough money to pay off this loan in November. She will check on the procedure for an early payoff, as well as how the remaining dollars can be used in the District. This will be an agenda item for the October meeting.
2. Request from City regarding lots owned by them – Sarah Lee stated that she has received an email from the City asking if they had to pay the sewer assessments on lots that they will never develop. It was determined that we will write the City and send them information on our sewer relinquishment forms.

The meeting was adjourned at 8:13 p.m.

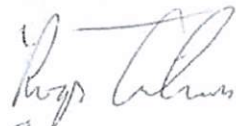
Respectfully submitted,



Colleen Yuhl
District Manager



commissioners



Commissioner

