

KITSAP COUNTY SEWER DISTRICT NO. 7
Minutes of Meeting
March 10, 2011

The meeting was called to order by Commissioner Chris Dew at 7 p.m. Those in attendance were Commissioners Dew and Roger Tielman; Engineer Mike Yuhl; and Manager Colleen Yuhl. Commissioner Sarah Lee was unable to attend.

Approval of the January 2011 and February 2011 minutes was postponed until the April meeting.

Vouchers 11-3-1 through 11-3-9 were approved for payment.

Colleen Yuhl passed out the Financial Reports for February 2011.

Old Business

1. Web Site Design – Commissioners Dew and Tielman are working on the web site and hope to have it up and running by the end of April. A special session was held to work on this. Chris Dew inquired about the District buying a scanner to expedite this process. Colleen Yuhl stated that she believed anything up to \$300 could be supported by the budget for office expense. Chris Dew will do some research and try to find a scanner to meet the needs.
2. Sewer District Manual – Colleen Yuhl reported that she will work on the additions to the draft and bring those to the April meeting. They will be in binders so that the manual can be updated as needed.
3. Taxes – Application for a Department of Revenue number was made in early February, but has yet to be received. Colleen Yuhl will contact them in early April if she hasn't heard anything.

New Business

1. There is a renter in the property at 9705 Evergreen since early February. Colleen Yuhl authorized property manager, Bernie at Puget Sound Properties, to purchase a new refrigerator, which was deducted from the first month's rent.
2. Colleen reported that the Annual Meeting of the Water & Sewer Risk Management Pool will be on March 17th. She will represent the District.

The meeting was adjourned at 7:15 p.m.

Respectfully Submitted,



Colleen Yuhl
District Manager

