

KITSAP COUNTY SEWER DISTRICT NO. 7
Minutes of Meeting
July 8, 2010

The meeting was called to order by President Sarah Lee at 7:30 p.m. Those in attendance were Commissioners Lee, Art Bartel and Christopher Dew; Engineer Mike Yuhl and Manager Colleen Yuhl.

The minutes of the May 13, 2010 and June 10, 2010 were approved.

Vouchers 10-7-1 through 10-7-9 were approved for payment.

Bid Opening for bids on the District Lot was scheduled for 7:45 p.m. There were no bids received by the time of bid opening.

Financial Report – Due to the early meeting date in July, Colleen Yuhl passed out a Preliminary Financial Report for June 2010. The June report reflects the payment of the Public Works Trust Fund Loan payments.

Old Business

1. District Lot – After some discussion regarding how to proceed with selling the lot, it was decided that we would take it off the market for this year and re-visit timing in January 2011.
2. Art Bartel reported that he will meet with Mike and Colleen Yuhl to work on a transition plan so that when they are ready to retire, there will be a plan in place.
3. Art Bartel also offered to host alternate sewer district meetings at his home. The August meeting will be held at the Bartel home at 1957 Hilltop.

New Business

1. NPDES Permit Renewal – Mike Yuhl explained that the District's NPDES Permit would be coming up for renewal by next June. He has received a letter from the diver who did the inspection of the outfall during the last renewal cycle. Mike will get a proposal and bring it to the next meeting for approval.
2. Mike Yuhl indicated that he had talked with Bob & Rick Thurston about upcoming plant needs. The most urgent one is a new grinder pump. There is a bid from the supplier and the cost is approximately \$8000. This should be ordered as soon as possible. Another need is a place to store 10,000 gallons of water to run the filter press. The best option would probably be a pre-fab water tank.

Mike also indicated that Rick is collecting information on all the equipment, as well as making sure he has the maintenance manuals. (Yuhls have a duplicate set of these manuals in their office.) He suggested that they develop a maintenance list with priorities for the Commissioners to review.

The next meeting will be held on Thursday, August 12th at the home Art Bartel, 1957 Hilltop Drive.

The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Colleen Yuhl
Colleen Yuhl
District Manager

Chris D.
Art Bartel
Samuel