

KITSAP COUNTY SEWER DISTRICT NO. 7
Minutes of Meeting
April 8, 2010

The meeting was called to order by President Sarah Lee at 7:31 p.m. Those in attendance were Commissioners Lee, Gayle Ashton and Art Bartel; Engineer Mike Yuhl; and Manager Colleen Yuhl. Members of the public in attendance were Jim Klinefelter and Don Ashton.

Approval of the minutes of the March 11th meeting was deferred.

Vouchers 10-4-1 through 10-4-8 were approved for payment.

Financial Report – Colleen Yuhl distributed the financial reports for February. Due to the meeting date being early in the month, the March reports were unavailable.

Audience to Visitors – Art Bartel introduced Jim Klinefelter, a Fort Ward resident. Jim indicated that he was attending the meeting as he is interested in learning more about the sewer district. The Commissioners and Engineer Yuhl provided him with considerable information on the background and workings of the District. Don Ashton gave some background on the Bakery Building and indicated that, although the Ashton's will be moving out of the area when the sale of their house closes, that Don has consolidated drawings that he has done and they will be available to the District.

Mr. Klinefelter also indicated that he would be interested in doing a tour of the plant. Sarah Lee will check on setting up a time for a tour for Mr. Klinefelter and other interested parties.

Old Business

Sewer Service Fee – Colleen Yuhl explained that she had put a flyer in the bills that went out on March 20th indicating that the sewer service fees would go up on April 1st, as voted on at the District's February 11th meeting.

- a. **Loan Payoff** – Colleen Yuhl reported that the ULID 2-f, 3 & 4 Revenue Bond was payed off on March 1st.
- b. **Receipt of Developer's Extension funds** – A check was received in February for \$5992.13 as a payoff for the Sewer Extension Agreement with the developer, Annie Binns, for the lot at the corner of Fort Ward Hill Road and Kitsap Avenue. By agreement, the District retains 10% of those funds as an administrative fee. Colleen Yuhl explained that Ms. Binns had an outstanding bill to the District for \$3,528.40 for engineering services that were rendered by the District's Engineer during the design and construction of that sewer. Because there is accrued interest on that bill since September of 2004, the amount owed would exceed the amount due the developer.

Art Bartel moved that Kitsap County Sewer District No. 7 retain the entire amount of the money collected under Developer's Reimbursement Agreement dated November 10, 2004 between Tarilee Anne Binns dba Dream Home Builders and Kitsap County Sewer District No. 7, as payment

for past due charges (\$3528.40) to the District for engineering services during the construction of the sewer, plus interest of 12% annually from October 2004 to February 2010, an amount which exceeds the balance due to the developer. Motion seconded by Gayle Ashton and passed unanimously.

New Business

- a. Sale of Connections – Colleen Yuhl reported that we had received a check for \$28,158 from the City of Bainbridge Island for the sale of 4.7 additional sewer connections in the Lynwood Center area. That money will be placed in the Capital Account for reserves.
- b. Developer's Extension – Mike Yuhl reported that Ed Rehder had contacted him regarding extension of the sewer on Devenny Ave. He has previously executed a Developer's Agreement with the District and is ready to start putting in the sewer extension.
- c. Proposed Resolution – Colleen Yuhl asked that the Commissioners consider passing a resolution adopting a new Fee Schedule (including changes in some of the administrative fees charged by the District).

Gayle Ashton moved adoption of Resolution 2010-1 to adopt a new Fee Schedule for the District, effective April 1, 2010. Motion seconded by Art Bartel and passed unanimously.

- d. Sale of District Lot – There was discussion of putting the District's lot back on the market. Art Bartel was authorized to get bids to clean up the lot and cut the grass. The sign is in Sarah Lee's garage. Colleen Yuhl will contact real estate brokers to get an estimated price; and also call a couple of builders in the area to see what they think it might be worth. Art Bartel suggested that we set a target date of May 15th to have it ready.

There being no further business, the meeting was adjourned at 8:47 p.m.

Respectfully submitted,

Colleen A. Yuhl

Colleen Yuhl
District Manager

Gayle Ashton, Commissioner
Art Bartel, Commissioner
John [Signature], President