

Kitsap Sewer District #7  
September 16, 2019 Regular Meeting Minutes  
Location: 2017 Belfair Ave. NE, Bainbridge Island, WA

Call to Order: The meeting was called to order at 7:10 pm by Commissioner Chris Dew. Commissioner Roger Tielman and District Manager Roan Blacker were present. Commissioner Sarah Lee was excused.

Agenda Acceptance: Due to timing constraints, Commissioner Dew moved to modify the agenda to only include the Public comment, Bakery renovation update, Approval of vouchers, and New business. Commissioner Tielman seconded the modification. The modified agenda was approved unanimously ( 2 – 0 ).

Public Comment: no comment.

Bakery renovation update: Roan Blacker stated that the bakery building's neighbor boarding to the south on Devenny Avenue requested to tap into the storm water pipe recently put in place for the bakery project under the future parking lot. The neighbor stated that a 10-foot easement was requested and provided by the neighbor for the benefit of the bakery building; and, that it was understood that the neighbor would be able to tap into the storm water pipe. Browne-Wheeler is the engineer for both the bakery project and the neighbor's development, performed a storm water capacity analysis for both properties incorporating the same storm water pipe, and drew the neighbor's engineering plans showing the storm water pipe connection under our future parking lot.

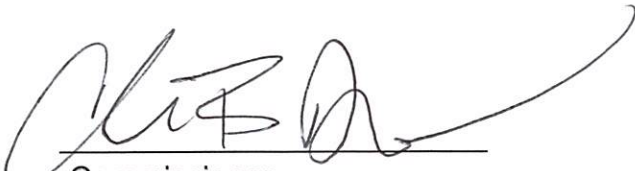
The city needed the District's permission for this action in order to accept the neighbor's plans to build. The commissioners discussed the situation and determined that the District could qualify its permission by stating that the approval is (a) for permit purposes only, and (b) at the current time there is no agreement identifying any possible cost, clarification of responsibilities and maintenance, or right of access relating to permitting the neighbor to tap into the storm water pipe.

Approval of Vouchers: Commissioner Tielman moved to approve the \$27,365.01 of vouchers 2019-09-01 through 2019-09-12. Commissioner Dew seconded the motion. Motion passed unanimously ( 2 – 0 ).

New Business:

Resolution 2019-02 – to increase the District’s rates and fees. Roan Blacker presented the proposed resolution. He stated that (a) the increase in rates is necessary to keep pace with the District’s increasing costs, (b) the new rates would become effective on January 1, 2020, and (c) adopting the resolution now would provide the City with the necessary 90-day notification period required under our interlocal agreement. Commissioner Dew moved to adopt the resolution. Commissioner Tielman seconded the motion. The Motion passed unanimously ( 2 – 0 ).

Adjourn: The meeting adjourned at 7:39 pm. The next regular meeting was scheduled for Thursday, October 10, 2019 at 7:00 pm at 2017 Belfair Ave. NE, Bainbridge Island, WA.



Commissioner



Commissioner

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Commissioner

Date: 10/11/2019