

Kitsap Sewer District #7
September 13, 2018 Regular Meeting Minutes
Location: 2017 Belfair Ave. NE, Bainbridge Island, WA

Call to Order: The meeting was called to order at 7:00 pm by Commissioner Roger Tielman. Commissioner Sarah Lee and District Manager Roan Blacker were present. President Chris Dew was excused.

Agenda Acceptance: Commissioner Lee moved to accept the agenda as proposed. Commissioner Tielman seconded. Motion passed unanimously (2 – 0).

Public Comment: no comment

Friends of Fort Ward Update: no update

Approval of Minutes: August 9, 2018 regular board meeting – Commissioner Lee moved to approve the proposed minutes of the meeting. Commissioner Tielman seconded the motion. Motion passed unanimously (2 – 0).

August 24, 2018 special board meeting – Commissioner Lee moved to approve the proposed minutes of the meeting with designated changes. Commissioner Tielman seconded the motion. Motion passed unanimously (2 – 0).

Approval of Vouchers: Commissioner Lee moved to approve vouchers 2018-09-01 through 2018-09-11. Commissioner Tielman seconded the motion. Motion passed unanimously (2 – 0).

Financial Report: Roan Blacker provided the following handouts that were reviewed by the board: a summary of monthly cash and investment balances, customer account report, monthly financial comparison report, and a year-to-date versus budget analysis.

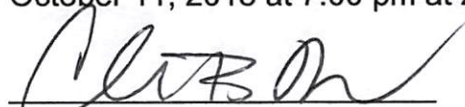
Treatment Plant Report: Treatment plant influent flow, influent testing, and effluent testing graphs were reviewed. The plant continues to operate well within its permit requirements.

Manager's Report: Roan Blacker provided an update on the local records grant and reminded the commissioners that the Washington Association of Sewer and Water District 2018 Fall Conference was going to be held later that month in Spokane.

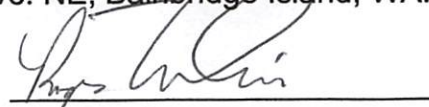
Old Business: Sale of Surplus Property – Roan Blacker provided two real estate broker letters of valuation for the district’s surplus property (parcel #4147-003-001-00009) within the meeting’s packet. One letter identified an estimated market value of \$125,000 to \$130,000, and the other letter described a potential listing of 129,000. Roan mentioned that he was awaiting a third letter since three are required under RCW 57.08.016 for the sale of unnecessary property for water and sewer districts with a value of more than \$5,000.

New Business: The commissioners directed the district manager to schedule a special meeting to include an executive session with legal counsel (a) to discuss the City of Bainbridge Island’s proposed billing process for connection fees and ongoing sewer charges on newly constructed properties, and (b) to determine a proposed offer to settle the city’s outstanding balance of new connection fees and ongoing monthly service charges.


Meeting adjourned at 7:35 pm. The next regular meeting was scheduled for Thursday, October 11, 2018 at 7:00 pm at 2017 Belfair Ave. NE, Bainbridge Island, WA.



Commissioner



Commissioner



Commissioner

Date: Oct 11, 2018