

Kitsap Sewer District #7
June 14, 2018 Regular Meeting Minutes
Location: 2017 Belfair Ave. NE, Bainbridge Island, WA

Call to Order: The meeting was called to order at 7:00 pm by President Chris Dew. Commissioner Sarah Lee and District Manager Roan Blacker were present. Commissioner Roger Tielman was excused. Also present was Cary Ecker, Executive Director of Water and Sewer Risk Management Pool

Agenda Acceptance: the agenda was accepted without modification.

Public Comment: no comment

Friends of For Ward Update: none

Approval of Minutes: May 10, 2018 regular board meeting – Commissioner Lee moved to approve the minutes of the meeting. Commissioner Dew seconded the motion. Motion passed unanimously (2 – 0).

Approval of Vouchers: Commissioner Lee moved to approve vouchers 18-06-01 through 18-06-13. Commissioner Dew seconded the motion. Motion passed unanimously (2 – 0).

Financial Report: Roan Blacker provided the following handouts that were reviewed by the board: a summary of monthly cash and investment balances, customer account report, monthly financial comparison report, and a year-to-date versus budget analysis.

Treatment Plant Report: Treatment plant influent flow, influent testing, and effluent testing graphs were reviewed. The plant continues to operate well within its permit requirements.

Manager's Report: Roan Blacker introduced Cary Ecker from the Risk Management Pool. Cary currently provides the District its business insurance and he discussed the strengths of the Risk Pool and its expertise and specialization in dealing with the State's water and sewer districts. Cary tries to visit each of pool's members throughout the year, and this was his opportunity for him to introduce himself to the commissioners.

Roan Blacker also spoke of the COBI account and the lack of progress on the new interlocal agreement. Roan explained that the City was behind on its monthly service payments since it only desires to start paying the District once the City starts charging new customers, not when connections are made. The City is also delinquent on paying its new connection charges for two reasons: (1) the City does not want to pay late penalties commencing 30-days after new connections fees are due, and (2) the City wants to pay the rate in effect when it collects money from new home developers, not when it pays the District.

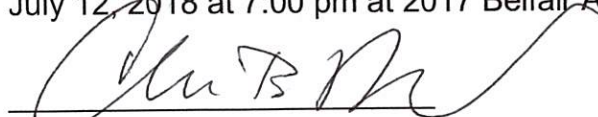
Old Business:

- Sale of Surplus Property – New information pursuant to state code was researched and distributed in the commissioner’s packets. RCW 57.08.016 states several requirements for the District’s sale of unnecessary property valued over \$5,000, including: (a) only a public sale is permitted, (b) the property must be valued by 3 disinterested license brokers, or by 1 qualifying real estate appraiser, (c) the sale generally must be at least 90% of the estimated value, and (d) the sale must be within 6 months of the property’s valuation. Roan Blacker said he’d find out how much an appraisal may cost.

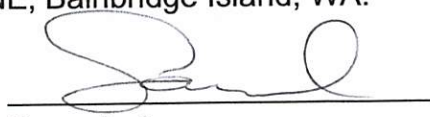
New Business: a resolution and special meeting were discussed.

- Resolution 2018-7: Local Record Grant execution – Roan Blacker presented the resolution authorizing the execution of the agreement for the \$4,300 Local Record Grant that was awarded to the District by the State of Washington. Commissioner Dew moved to have Roan Blacker execute the grant agreement. Commissioner Lee seconded the motion. Motion passed unanimously (2 - 0).
- A special meeting was proposed to discuss the bakery renovation agreement with Bainbridge Island Metropolitan Parks and Recreation District, and Friends of Fort Ward for the following Tuesday, July 19th. Roan Blacker agreed to post the meeting on the website.

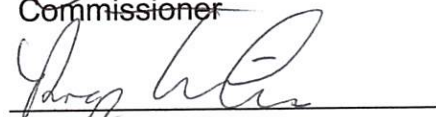
Meeting adjourned at 8:05 pm. The next regular meeting was scheduled for Thursday, July 12, 2018 at 7:00 pm at 2017 Belfair Ave. NE, Bainbridge Island, WA.



Commissioner



Commissioner



Commissioner

Date: July 12, 2018