

Kitsap Sewer District #7
August 10, 2017 Regular Meeting Minutes
Location: 9705 NE Evergreen Ave., Bainbridge Island, WA

Call to Order: The meeting was called to order at 7:00 pm by President Chris Dew. Also present were: Commissioner Roger Tielman, District Manager Roan Blacker; Douglas Crist and Joey Blacker.

Agenda Modifications: Friends of Fort Ward Update was proposed to be a separate agenda item after Public comment. Commissioner Dew moved to approve the agenda modification, and Commissioner Tielman seconded the motion. Motion passed unanimously (2 – 0).

Public Comment: no comment.

Friends of Fort Ward Update: Douglas Crist gave an update on Friends of Fort Ward, its recent Gala Event hosted at IslandWood on Bainbridge Island, the state capital budget impasse, and the overall funding and summary strategy of the bakery building renovation.

Approval of Minutes: July 13, 2017 regular board meeting - Commissioner Dew moved to approve the minutes of the meeting, and Commissioner Tielman seconded the motion. Motion passed unanimously (2 – 0).

Approval of Vouchers: Commissioner Tielman moved to approve vouchers 17-08-01 through 17-06-08. Commissioner Dew seconded the motion. Motion passed unanimously (2 – 0).

Financial Report: Roan Blacker provided the following handouts that were reviewed by the board: a summary of monthly cash and investment balances, customer account report, monthly financial comparison report, and a year-to-date versus budget analysis.

Plant Report: A treatment plant influent flow graph, and a pH water testing analysis were presented for August. It was discussed to make the graphs more informational by expanding the time to cover the seasonality throughout the year, and to determine what other testing requirements would be meaningful for future review.

Manager's Report: Roan Blacker provided the following handouts that were reviewed by the board: a summary of the monthly cash and investment balances, summary customer account report, monthly financial comparison report, and a year-to-date actual versus budget analysis.

Old Business:

- Commissioner topic allocation – Roan Blacker discussed the proposed commissioner allocation among different key business topics of the district. Engaging the commissioners with these district topics will serve three purposes: (a) further involve and keep current the commissioners on topics in which respective commissioners are interested, (b) keep each commissioner from feeling that he/she has to know everything that is occurring within the district, and (c) provide backup support to district staff.
- COBI audit update – Through our audit discussions, the City of Bainbridge Island agreed to incorporate the district’s sewer inspection into the certificate of occupancy process of the City for constructed homes within the district’s boundaries.

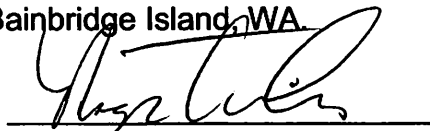
New Business:

- 2300 Soundview Drive – John and Carolyn Siscoe inquired what the cost would be to connect the small house residing on their property just north of their duplex to the sewer. Currently this property is on septic. District records refer to this small property being “grandfathered” in. Only one of the Siscoe properties were assessed ULID#1, and the commissioners in attendance determined to not make an exception of this septic property by waiving its connection fee.
- John Niemeyer’s reimbursement request – Mr. Niemeyer sold his undeveloped Belfair Ave property (parcel #4148-004-001-0006) to the City of Bainbridge Island. This property had been assessed ULID#1; and, previously to selling the property Mr. Niemeyer had requested to be reimbursed his connection payment. Resolution 98-05 gives the district the ability to reimburse an owner’s connection fee to preserve the property as open space or aggregating lots. The attending commissioners determined to not reimburse Mr. Niemeyer until there is produced a recorded document that sets aside the property and preserves lot as open space.

Meeting adjourned at 8:05 pm. Next meeting is scheduled for Thursday, September 14, 2017 at 7:00 pm at 9705 NE Evergreen Ave., Bainbridge Island, WA.



Commissioner



Commissioner



Commissioner

Date: 9-14-2017