

KITSAP COUNTY SEWER DISTRICT #7

Serving the Fort Ward Community

Minutes of Meeting

June 9, 2016

Commissioner Chris Dew called the meeting to order at 7pm with Commissioner Roger Tielman, Commissioner Sarah Lee, District Manager John Poppe, Shelley Eckstrom Sound Data, Roan Blacker Finance Committee present.

AGENDA Modification(s) – No change to the Agenda.

Public Comment – No public comment.

Approval of Minutes - April , 2016 minutes were approved unanimously. The May, 2016 minutes were approved unanimously. Commissioner Lee moved to approve the minutes of both May and June, Commissioner Tielman seconded the motion. Motion passed unanimously.

Approval of Vouchers- Commissioner Dew moved to approve the Vouchers from 16-5-1 thru 16-5-09. Commissioner Tielman seconded the motion. Motion passed unanimously.

Financial Report- The May 2016 financials were not available, so topic removed from agenda. Note: Roan Blacker working with District to develop historical trends.

Manager's Report - DRAFT NPDES Application (5 year) has been approved. Application in the DOE process. Poppe stated DOE wants to list Bob Thurston as co-permittee and Poppe recommended SD#7 not agree with co-permittee portion of NPDES. Final permit has not arrived.

Old Business – Waiting for Cross Connection recommendation from the Kitsap Public Utility District. Expect cost to be \$10,000.

New Business- Resolution # 2016-6 presented to the Board about auxiliary dwelling units (ADU’s). Commissioner Tielman moved for approval and Commissioner Dew seconded the motion. Passed unanimously.

Commissioner Sarah Lee sworn in by Commissioner Chris Dew to complete the 2015 Election of Commissioner Lee.

The treatment plant computer system is being installed as parts/equipment become available. Expect project to be completed in August 2016.

The secondary clarifiers rebuild in process. Parts are starting to arrive and installation to occur in the next couple of months. The treatment plant staff have been working with KPUD updating the “CROSS CONNECTION CONTROL” system at the plant. Estimated cost is \$5,000.


NOTE: Board members have no problem with proposed improvements. Poppe will look into reserve funds/monies to pay for improvements.

Meeting adjourned at 743 pm with next meeting scheduled July 14, 2016 at 7 pm at 9705 Evergreen NE Bainbridge Island, WA 98110.



General Manager

Commissioner



Commissioner



Commissioner

Date: August 11, 2016