

KITSAP COUNTY SEWER DISTRICT NO. 7
Minutes of Meeting
June 18, 2015

Call to Order

The meeting was called to order by Commission President Dew at 7 p.m. Those in attendance were Commissioners Dew, Roger Tielman and Sarah Lee, and Bookkeeper Felicia Hord.

Public Comment

None

Agenda Revision

Commissioner Lee moved to move agenda items 3) Approval of Vouchers, and 4) Financial Summary, to after 5, Treatment Plant Outfall, and add a new agenda item, "Approval of May Minutes", after 2) Public Comment. Rearrangement of Agenda items was unanimously concurred.

Approval of Vouchers

Voucher 15-6-11 to Amtest Laboratories for bio-solids testing had no attached trail of invoice approval. Bob Thurston was called to verify validity of voucher and validity was acknowledged.

Vouchers 15-6-1 to 15-6-12 were signed. Commissioner Dew moved to approve payment of vouchers. Seconded by Commissioner Lee and unanimously approved.

Approval of Minutes

Commissioner Lee moved that the minutes of April 9th, 2015 meeting and May 21, 2015 Special Meeting be approved. Seconded by Commissioner Dew and passed unanimously.

Old Business

Financials (Sound Data)

- Felicia gave overview of process for handling of vouchers and general District accounting procedures. These will get documented in detail.
- Financial Reports were reviewed in old format. New format would be presented at next meeting.
- Status of outstanding liens was reviewed.

New Business

District Web Site

- As of July 1, District Web Site will show new One Call Center phone number.

District Lot

- It was suggested that quotes be sought out for maintenance of empty district lot.

Youth Advisory Committee

- Commissioner Lee read written status report from Youth Advisory Committee.

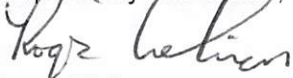
Public Meetings

- It was noted that in the future a policy should be written on handling of disturbances at Public Meetings. Will need to add to the agenda of a future meeting.

The next meeting will be held Thursday, July 18, 2015 at 7 p.m. at the Fort Ward Bakery Building, 9705 Evergreen.

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,


Roger Tielman
Commissioner



