

**KITSAP COUNTY SEWER DISTRICT NO. 7**  
**Minutes of Meeting**  
**October 9, 2014**

The meeting was called to order by President Chris Dew at 7 p.m. Those in attendance were Commissioners Dew and Sarah Lee; Manager Colleen Yuhl & Engineer Mike Yuhl. Commissioner Tielman was excused.

The minutes of the September 18, 2014 were approved.

Vouchers 14-10-1 through 14-10-12 were approved for payment.

Financial Report – Colleen Yuhl provided the Financial Reports for September 2014.

Old Business

1. Bakery Building – Sarah Lee reported that she had met with representatives of the Bainbridge Island Parks Foundation regarding the foundation being the holder of funds donated for the renovation of the Bakery Building so it can be used as a District office and a community center. An agreement cannot be finalized until there are actually donations received for the project.

Chris Dew moved to give Sarah Lee permission to pursue Park Foundation grants for the bakery building renovation, and report back to the Commissioners. Seconded by Sarah Lee and passed unanimously.

Sarah Lee also reported that she is working on an agreement that would provide the framework for District and Parks' roles in the maintenance and operation of the proposed community center.

2. Public Works Trust Fund Requested Contract Changes – Colleen Yuhl reported that she had received an email from the Department of Commerce (Public Works Board) to change the due date of the loan payments from July 1<sup>st</sup> to June 1<sup>st</sup> each year. There was discussion regarding the reluctance of the District and other junior districts to accept this change. There is nothing in the contract that provides for unilateral changes. It was decided that inquiries will be made to other Districts as to how they are handling this. The consensus of the Board is that they are opposed to this change.
3. Transition Planning – Sarah Lee reported that she, Commissioner Tielman, and Manager Yuhl, and Commissioner Dew by speaker phone, had met with BHC Consultants, who currently manage the Vashon Sewer District. They have been asked to submit a proposal to the District. Colleen Yuhl also reported that Plant Manager Bob Thurston has asked to submit a proposal to provide additional services.
4. District Lot – No additional estimates of value have been received and it was decided to postpone any action until after the first of the year.

5. Mike Yuhl reported that he had met with Melva from the City of Bainbridge Island with regard to the letter the District sent them about storm drainage from the old sewer system. Although there is no formal position, the City has been making changes to the system.

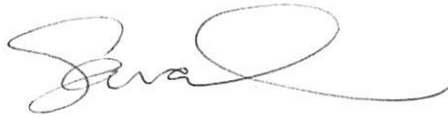
New Business

There was no new business.

The next meeting will be held on Thursday, November 13, 2014 at 7 p.m. in the Bakery Building at 9705 Evergreen.

The meeting was adjourned at 7:50 p.m.

Respectfully submitted,



Colleen Yuhl  
District Manager

