

KITSAP COUNTY SEWER DISTRICT NO. 7
Minutes of Meeting
October 10, 2013

The meeting was called to order by President Chris Dew at 7 p.m. Those in attendance were Commissioners Dew, Roger Tielman and Sarah Lee; Engineer Mike Yuhl and Manager Colleen Yuhl.

The minutes of the September 12, 2013 were approved.

Vouchers 13-10-1 through 13-10-2; plus 13-10-4 through 13-10-12 were approved for payment.

Financial Report – Colleen Yuhl passed out the Financial Reports for September 2013. There were no unusual expenditures.

Old Business


1. Soundview Sewers – Research is being conducted and a policy will need to be established by the Commissioners.
2. Interlocal Agreement Review – Sarah Lee will contact the City to try to determine with whom we should meet for the Interlocal Agreement Review. The agreement provides that the City and the District will meet annually, however because of changeover in City staff over the past couple of years, these meetings have not been held.
3. Capital Improvement Plan – Sarah Lee moved to adopt the Capital Improvement Plan and submit to the City of Bainbridge Island to be included in their Capital Project Plan. Seconded by Roger Tielman and passed unanimously.
4. Status of Manhole Location – The project has been on hold for the last month because of other commitments by the Engineer.

New Business

1. Colleen Yuhl reported that the Water & Sewer Risk Management Meeting will be held on October 17th. She will be leaving town that day so will be unable to attend. The Commissioners all have prior work commitments.
2. Rental House – The renter will be moving out on October 31st. The Commissioners directed Colleen Yuhl to notify the management company that we would like to take a look at the carpet and paint before putting it up for rent again.

The next meeting will be held on Thursday, November 14, 2013 at 7 p.m. at 1948 Parkview Drive N.E.

Respectfully submitted,


Colleen Yuhl,
District Manager


Commissioner


Commissioner