

**KITSAP COUNTY SEWER DISTRICT NO. 7**  
**Minutes of Meeting**  
**November 8, 2012**

The meeting was called to order by Commissioner Chris Dew at 7 p.m. Those in attendance were Commissioners Roger Tielman and Sarah Lee.

The minutes of the October 11, 2012 meeting were approved.

Vouchers ~~11-11-1~~ through ~~11-11-12~~ were approved for payment.

Financial Reports: The commissioners reviewed the Financial Reports for October.

2013 Budget: Commissioner Tielman reported on his meeting with District Manager Colleen Yuhl regarding the proposed 2013 budget, and then led the commissioners through a discussion on the subject. After the discussion, Commissioner Tielman proposed a motion to approve the 2013 budget and Commissioner Lee seconded the motion. The budget was approved unanimously.

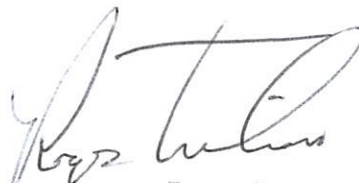
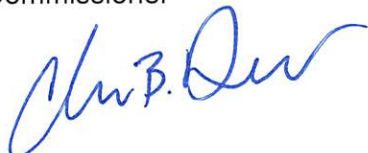
Old Business

1. Insurance Claim – Commissioners reviewed and discussed both the October 9 letter from the Water & Sewer Risk Management Pool regarding the district's claim for damages and District Engineer Mike Yuhl's draft letter of response. Commissioners agreed that Mike Yuhl's letter was well-researched and written, and should be sent as-is.
2. Model Small Public Works & Consultant Resolution. After discussion, Commissioner Dew made a motion to approve Resolution 2012-~~15~~<sup>16</sup>, the Model Small Public Works & Consultant Resolution. Commissioner Tielman seconded the motion. The motion was approved unanimously.
3. Future Financial and Capital Replacement Issues: The commissioners discussed next steps in planning for future financial and capital replacement needs. The commissioners agreed that Commissioner Dew would call or email Bob Thurston (plant operator) to let him know that Commissioner Tielman will contact him about setting up a meeting to discuss inventory, etc.

There being no other business, the meeting was adjourned at 7:30 p.m. The next meeting will be held on Thursday, December 13, 2012 at 1948 Park View Drive N.E.

Respectfully submitted,

Sarah Lee  
Commissioner



COMMISSIONER



COMMISSIONER