

**KITSAP COUNTY SEWER DISTRICT NO. 7**  
**Minutes of Meeting**  
**May 12, 2011**

The meeting was called to order at 7:03 p.m. by Commissioner Chris Dew. Those in attendance were Commissioners Dew and Roger Tielman. Commissioner Sarah Lee attended the meeting via Skype. Michael Yuhl, Sewer District Engineer and Colleen Yuhl, Manager, were also in attendance.

The minutes of the April 14, 2011 regular meeting, and April 23<sup>rd</sup> special meeting were approved.

Vouchers 11-5-1 through 11-5-8 were approved for payment.

Financial Reports for April 2011 were reviewed. The only unusual expense was the storm drainage assessment for the treatment plant site (discussed below under New Business).

**Old Business**

1. NPDES Permit – Mike Yuhl reported that this is proceeding through the Department of Ecology.
2. Web Page – Chris Dew reported that the web page is up and running. There are new email addresses for the commissioners and the manager that are connected to the new website. Colleen Yuhl will include notice of the website in the May invoices. Chris Dew was thanked for the time and effort he has put into this website.
3. Department of Revenue – Colleen Yuhl reported that she had been contacted by the Department of Revenue and has filled out a form requesting a meeting with them to discuss how the taxes are allocated on sewer services, and procedures for paying the taxes. Sarah Lee indicated that she would be willing to attend a meeting with DOR. Colleen Yuhl will try to get a meeting set up and let all the Commissioners know when it will be.
4. Lattice Work for 9705 Evergreen House – The Commissioners decided that this would not be necessary at this time.

**New Business**

1. City of Bainbridge Island Surface Water Assessment – The District received a bill from the City of Bainbridge Island for an assessment for surface water management. This was received after the County Treasurer's office called and asked for a correct mailing address. There was discussion regarding the amount of this fee; why the bill was sent to an incorrect address; whether the District was properly assessed; and also the process for protesting the fee. The District paid the bill in April, but will protest. Mike Yuhl will work on a response to the City and preparation of the paperwork to file a protest. This must be done by November of this year for next year's assessment. It was

agreed that the District will also request a partial refund of the amount paid for 2010 and 2011 since the billings were sent incorrectly and the District's first notice was in April 2011.

2. Billing Options – The Commissioners discussed the option of going to billing every other month instead of monthly. It was determined that we will stay with monthly billings for the time being.

Also, with regard to the billing, there will be colored sheet entitled "Don't Flush Trouble" which shows customers what shouldn't be put in the sewer. That will be included in the June billing statements.

3. Devenny Sewer – Mike Yuhl reported that he had heard from Ed Rehder that they would be putting in the extension to the Devenny sewer in the near future.

The meeting was adjourned at 8 p.m.

Respectfully submitted,



Colleen A. Yuhl  
District Manager

