

**KITSAP COUNTY SEWER DISTRICT NO. 7**  
**Minutes of Meeting**  
**August 12, 2010**

The meeting was called to order by President Sarah Lee at 7:30 p.m. Those in attendance were Commissioners Lee, Art Bartel and Chris Dew; Engineer Mike Yuhl and Manager Colleen Yuhl.

The minutes of the July 8, 2010 meeting were approved.

Vouchers 10-8-1 through 10-8-8 were approved for payment.

Financial Reports for June and July 2010 were available.

Old Business

1. Succession Plan – Art Bartel reported that he had met with Mike and Colleen Yuhl to discuss what is needed for a succession plan. They have agreed to put together a document defining the duties of their respective positions; what reports are needed and due dates for submittal of this information. He indicated that they are targeting trying to have this finished by November.
2. NPDES Permit – Mike Yuhl explained that the Renewal of our NPDES Permit comes up in June 2011 and that he will contact Bob Thurston to do the lab reports for the permit. Art Bartel moved that the Board authorize Colleen Yuhl to enter into an agreement with Bill Fox of Rosedale Engineering to perform the inspection of the sewer outfall. Seconded by Chris Dew and passed unanimously.
3. Future Plant Equipment Needs – Mike Yuhl reported that the new Grinder Pump has been ordered. The cost is approximately \$8000, of which a core charge of \$1050 will be refunded when the old core is returned.

New Business

1. Neighborhood Mailing – We have been asked to include a neighborhood mailing with an Emergency Preparedness questionnaire with the September sewer bill mailing. The Commissioners agreed to including this questionnaire as long as there is no additional cost to mail.
2. Mike Yuhl indicated that he had talked with Maury Blossom about sewer service to his reservoir site. This is in the District but outside the Comprehensive Plan. Mike will look into how this is best done.

The next meeting will be held at 7:30 p.m. on September 9, 2010 at 1948 Parkview Drive N.E.

Respectfully submitted,

  
Colleen Yuhl  
District Manager



  
