

KITSAP COUNTY SEWER DISTRICT NO. 7
Minutes of Meeting
July 10, 2008

The meeting was called to order by Secretary Gayle Ashton at 8:40 p.m. Those in attendance were Commissioners Ashton and Art Bartel; Engineer Mike Yuhl; Manager Colleen Yuhl. Member of the public in attendance was Don Ashton. Commissioner Sarah Lee was unable to attend due to a last minute business commitment.

Art Bartel moved that the minutes of the June 12, 2008 meeting be approved as printed. Seconded by Gayle Ashton and passed.

Vouchers 08-7-1 through 08-7-10 were approved for payment.

Financial Report – Colleen Yuhl passed out the financial reports for June. She indicated that income is slightly below projections, but expenses are also below projections for the first 6 months of the year.

Old Business

Meeting with City - Sarah Lee and Mike & Colleen Yuhl met with Randy Witt and Lance from Operations for the City of Bainbridge Island on July 8th. The meeting was held as provided for in the Interlocal Agreement, albeit later than the annual February time frame suggested in that agreement. Topics included (1) monthly payments to the District from the City; (2) status of City's hookups to the sewers and possible new areas which may need service; (3) the proposal in the City regarding a possible utility tax; and (4) Serenity House.

- (1) The District reported that monthly sewer fee payments were being made on time by the City with one exception, when the City Council required the finance department to make changes to the way they were billing.
- (2) Randy Witt stated that they City did not anticipate that they would be asking for any additional sewage treatment plant capacity from the District in the near future, other than the commercial property being developed at Lynwood Center.
- (3) Sarah Lee asked about the possible utility tax. Randy Witt stated that, if passed, this could probably not be levied on the District's customers since they can't tax another government entity.
- (4) Sarah Lee explained that the District was looking into passing a resolution to reduce the number of connections charged to Serenity House, as there are now only eleven residents. She asked if the City would follow this. Randy Witt stated that he thought that the City would only bill as many connections as the District bills them.

After the report on the meeting with the City, the Commissioners asked that staff follow up to try to determine how many new connections will be needed by the Lynwood Center project.

Serenity House – Mike Yuhl volunteered to draft a resolution for the change in the number of connections to Serenity House and get it to Sarah Lee for review before the next meeting.

Bakery Building – Don Ashton gave an overview of his vision of what is needed and a potential timeline for work on the bakery building. He gave the Commissioners an outline of the steps he foresees to reach the goal of housing the District's office in the building and having a community center. Items that will need to be addressed in the initial stages will be an application for a Conditional Use Permit and a Boundary Line Adjustment. Art Bartel stated that he had watched and listened to the overview given by Don Ashton and was in total agreement.

There was discussion about the need to have a study session with members of the community. The Commissioners talked about the immediate needs of currently maintaining and preserving the building, and the longer term goals of providing a community center for the District's customers. It was the consensus that it is the primary responsibility of the Commissioners to manage the District's resources in a prudent manner, and that maintenance and repair need to be the current priorities.

With regard to the current needs, the District has contracted with Tim Brogan of Brogan Slate to do the pressure washing and replace some of the slate tiles on the roof. Don Ashton asked the Commissioner's permission to hire a painter to paint the cupola louvers, fascia boards, and other miscellaneous areas. He had received bids from 4 different contractors. Art Bartel moved to accept the bid Sparkle Painting for \$1300, plus state sales tax, to do the specified painting. The motion was seconded by Gayle Ashton with a friendly amendment to go to Slater Painting, the second bidder, if there were any problems with contracting with Sparkle Painting. Friendly amendment was accepted by Art Bartel and motion passed unanimously.

Don Ashton will also check with someone to remove gutters and explore the cost of replacing the gutters by October.

The Commissioners and staff thanked Don Ashton for the amount of time he has volunteered in order to help the Commissioners assess the long term needs for the building.

Colleen Yuhl was asked to provide some long range budget projections for the August meeting.

Neighborhood Flyer – Art Bartel reported that Kate Sharfanovich has prepared the flyer for Emergency Preparedness information to be included in the July bills.

The meeting was adjourned at 9:10 p.m.

Respectfully submitted,


Colleen Yuhl
District Manager

