

KITSAP COUNTY SEWER DISTRICT NO. 7
Minutes of Meeting
January 9, 2008

The meeting was called to order by Secretary Gayle Ashton at 7:30 p.m. Those in attendance were Commissioners Ashton and Art Bartel; Engineer Mike Yuhl and Manager Colleen Yuhl. Commissioner Sarah Lee was out of the country and unable to attend.

The minutes of the December 13, 2007 meeting were approved.

Vouchers 08-1-1 through 08-1-12 were approved for payment.

Colleen Yuhl indicated that a 2007 year end financial report will be available at the February 14th meeting.

Old Business

1. Treatment Plant Construction – Mike Yuhl reported that the aerator leak had been fixed. There are still some issues with the wiring that need to be resolved.
2. Sale of Vacant Lot – Colleen Yuhl reported that she had ordered a “For Sale by Owner” sign and that Mike had put it up on the lot this afternoon before the meeting. Hopefully that will generate some interest. If she receives inquiries before the next meeting, she will again place an ad in the Bainbridge Review to meet the legal requirements.
3. Trail Easement – This issue was tabled as Sarah Lee has been the liaison with the Parks District.

New Business

1. Business Cards – Colleen Yuhl will check with someone on the cost of getting business cards for the commissioners.
2. House Rental – There was some discussion about the expenditures for the upkeep of the house and what the landlord’s responsibilities are. Colleen Yuhl was asked to contact Bernie from Puget Sound Property Management and ask her to come to one of our meetings.
3. Voucher Authorization Form – The Commissioners signed the new Voucher Authorization Form for the Kitsap County Auditor.
4. Capital Facilities Plan – Colleen Yuhl indicated that a new Capital Facilities Plan should be drafted by the Commissioners in the coming months as we will be requested by the City to submit our plan. It is a method of planning for the District’s needs in the coming years.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Colleen Yuhl, Manager

Gayle R. White, Commissioner
Wybautel Commissioner