

KITSAP COUNTY SEWER DISTRICT NO. 7
Minutes of Meeting
November 13, 2008

The meeting was called to order by Secretary Gayle Ashton on 7:30 p.m. Those in attendance were Commissioners Ashton and Art Bartel; Engineer Mike Yuhl and Manager Colleen Yuhl. Commissioner Sarah Lee was unable to attend.

The minutes of the October 9, 2008 meeting were approved.

Vouchers 08-11-1 through 08-11-13 were approved for payment.

Audience to Visitors – Cara Cruikshank (renter of house owned by District at 9705 Evergreen) and Bob Schoonauer talked to the Commissioners about some improvements that could be made to the house to make it less difficult to heat in the winter. It was pointed out by the District's Commissioners that they are concentrating on long term maintenance for the building, and any improvements to the use of the building for a house rental would have to be accompanied by a commensurate increase in the rent charged for the house. There was some discussion after Ms. Cruikshank and Mr. Schoonauer left. It was decided a letter should be sent to Ms. Cruikshank stating that the District's Commissioners understand her desire to provide some upgrades to make heating of the structure more feasible, but at this time it is not feasible for the District to outlay the dollars unless there is a commitment for a lease at a higher rental rate.

Financial Report – Colleen Yuhl distributed the financial reports for October 2008.

Old Business

1. **Roof Repair** – The roof repair is proceeding, but is not yet finished. Art Bartel will contact Tim again. He will withhold the payment until the project is substantially complete.
2. **City Sludge** – Mike Yuhl reported that he and Colleen Yuhl had met with Lay Chin and another representative of the City earlier in the day. They are looking for alternatives for disposal of sludge from a tank that they will be cleaning in preparation for getting their new facilities on line. This should happen in January sometime. The District could dispose of the sludge. The City is also investigating other alternatives. Mike Yuhl suggested to them that an amendment be made to the Interlocal Agreement and that the District charge the City 13 cents per gallon for processing the sludge. The City has their own truck and could haul it to the District's treatment plant site. Mike Yuhl will write a resolution for the next District meeting.
3. **Red Flag Rules** – Colleen Yuhl will prepare some written procedures to go along with the Red Flag Resolution passed by the District last month. These should be available for the January meeting.
4. **Lot Maintenance** – Colleen Yuhl reported that Erickson Home Services had completed cutting all the long grass on the District's lot. There has again been vandalism of the "For Sale" sign, but it is currently intact.

New Business

1. 2009 Budget – Colleen Yuhl presented a proposed budget for 2009. This budget is based upon approximately the same number of customers as the District currently serves, thus an income level equal to 2008. The amount of interest income was also decreased, due to less return as well as fewer reserves in the investment account. There was a 3% increase to the contract with T & T Professional Services, but all other contract staff is the same. Based upon the current year's figures, budgeted amounts for power and sludge disposal were again decreased.

After review, the Commissioners agreed to the numbers presented. A vote to adopt the 2009 Budget will be made at the December meeting.


2. Other – The Commissioners did question the stability of the County's investment accounts. Colleen Yuhl will talk with Shelley, who is the County's Investment Pool Manager.

The meeting was adjourned at 9 p.m.

Respectfully submitted,



Colleen Yuhl
District Manager


President
Commissioner
Commissioner