

Kitsap County Sewer District #7 (KCSD 7) Board of Commissioners Meeting Minutes

**Regular Meeting
Thursday, August 14, 2025**

Zoom Link: <https://us02web.zoom.us/j/88187801097?pwd=ay8xbm9DY3Jnd3JBTUR3TThpUWZpdz09>

Meeting ID: 881 8780 1097

Commissioner Lee called the regular meeting to order at 5:00 p.m., Thursday, August 14, 2025.

Commissioners: Commissioner Sarah Lee, Commissioner Alicia Arter, and Commissioner Bonnie Harris.

Staff: KPUD General Manager Angela Bennink, KPUD Operations Director Dave Epperson, KPUD Finance Director Yumi Maule (via Zoom), KPUD Wastewater Treatment Plant Operator Luke Thurston, and KPUD Clerk of the Board Michael Land.

Visitors and Guests: None

Approval of Agenda of August 14, 2025, Board Meeting

Commissioner Harris moved to approve the August 14, 2025, agenda as submitted. Commissioner Arter seconded the motion. MOTION PASSED UNANIMOUSLY (3-0).

Public comment: None

Approval of Minutes of July 10, 2025, Regular Board Meeting

Commissioner Harris moved that the minutes of July 10, 2025, Regular Board Meeting be approved as submitted. Commissioner Arter seconded the motion. MOTION PASSED UNANIMOUSLY (3-0).

Approval of Vouchers through July 10, 2025

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board. Commissioners asked clarifying questions as appropriate. As of this date, August 14, 2025, the Board, by unanimous vote, does approve for payment voucher numbers 2025-08-01 through 2025-08-12 in the amount of \$33,911.54 for Accounts Payable of which two exceeded \$5,000 and \$805.00 for payroll. Commissioner Arter moved for the approval of these payments. Commissioner Harris seconded the motion. MOTION PASSED UNANIMOUSLY (3-0).

Treatment Plant Report

KPUD Wastewater Treatment Plant Operator Luke Thurston reported on the Monthly Nutrient Report.

New Business

ILA transfer of assets to Bainbridge Island parks for community center and lease of office space. Several edits were made to the document and were sent back to Bainbridge Island Parks and Recreation and legal counsel for consideration.

Commissioners and KPUD employees participated in a Budget Workshop. No action was taken.

Working Session

Closure Discussion

Commissioner Harris moved to table the working session on KCSD7's closure ceremony until the September 11, 2025 regular board meeting. Commissioner Arter seconded the motion. MOTION PASSED UNANIMOUSLY (3-0)

Reports

KPUD's Financial Director provided a report on KCSD 7's financials to date.

KPUD's Operation Director Dave Epperson provided the board with an update on repairs, replacement and improvements at the Sewer Plant.


KPUD's General Manager Angela Bennink provided the board with an update on KPUD's Management of the sewer treatment plant.

Board Meeting

The next board meeting will be held on September 11, 2025, beginning at 5 p.m. held both in person at the Fort Ward Community Center with an option to join a Zoom video teleconference (link will be posted).

Adjournment

Having no further business, the regular meeting was duly adjourned at 6:52 p.m.

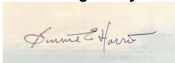
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Commissioner Sarah Lee

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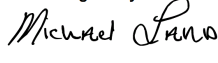
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Commissioner Alicia Arter

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Commissioner Bonnie Harris

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Michael Land, Clerk of the Board