

Kitsap County Sewer District #7 (KCSD 7) Board of Commissioners Meeting Minutes

**Regular Meeting
Thursday, September 12, 2024**

Zoom Link: <https://us02web.zoom.us/j/88187801097?pwd=ay8xbm9DY3Jnd3JBTUR3TThpUWZpdz09>

Meeting ID: 881 8780 1097

Commissioner Lee called the regular meeting to order at 5:00 p.m., Thursday, October 10, 2024.

Commissioners: Commissioner Sarah Lee, Commissioner Alicia Arter, and Commissioner Bonnie Harris.

Staff: KPUD General Manager Angela Bennink, KPUD Finance Director Yumi Maule (via Zoom), Dave Epperson, KPUD Operations Director and KPUD Clerk of the Board Michael Land.

Visitors and Guests: Mrs. Colleen Yuhl, and Mr. Mike Yuhl.

Approval of Agenda of September 12, 2024, Board Meeting

Commissioner Arter moved that the Agenda of September 12, 2024, be approved as submitted. Commissioner Harris seconded the motion. MOTION PASSED UNANIMOUSLY (3-0).

Public comment: None

Approval of Minutes of August 8, 2024, Board Meeting

Commissioner Arter moved that the minutes of August 8, 2024, board meeting be approved as submitted. Commissioner Harris seconded the motion. MOTION PASSED UNANIMOUSLY (3-0).

Approval of Minutes of August 15, 2024, Special Board Meeting

Commissioner Arter moved that the minutes of July 19, 2024, special board meeting be approved as submitted. Commissioner Harris seconded the motion. MOTION PASSED UNANIMOUSLY (3-0).

Approval of Vouchers through September 12, 2024

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board. Commissioners asked clarifying questions as appropriate. As of this date, September 12, 2024, the Board, by unanimous vote, does approve

for payment voucher numbers 2024-9-01 through 2024-9-18 in the amount of \$61,051.38 for Accounts Payable of which two exceeded \$5,000 and \$805.00 for payroll. Commissioner Arter moved for the approval of these payments. Commissioner Harris seconded the motion. MOTION PASSED UNANIMOUSLY (3-0).

New Business

RECOMMENDATION for the Board to enter into an agreement with the City of Bainbridge Island for Wholesale Wastewater Treatment. Following discussion, Commissioner Arter moved to authorize an agreement with the City of Bainbridge Island for Wholesale Wastewater Treatment. Commissioner Harris second the motion. MOTION PASSED UNANIMOUSLY (3-0).

RECOMMENDATION for the board to approve an unauthorized connect policy for Kitsap County Sewer District 7. Following the recommendation of Contract Manager Angela Bennink, Commissioner Harris moved to approve an unauthorized connect policy for Kitsap County Sewer District 7. Commissioner Arter seconded the motion. MOTION PASSED UNANIMOUSLY (3-0).

RECOMMENDATION for the board to approve a non-binding letter of sewer availability for 1584 Fort Ward Road NW, Bainbridge Island and to authorize the Contract Manager to sign such letter. Commissioner Arter motioned to approve a non-binding letter of sewer availability for 1584 Fort Ward Road NW, Bainbridge Island and to authorize the Contract Manager to sign such letter. Commissioner Harris seconded the motion. MOTION PASSED UNANIMOUSLY (3-0).

Working Session

Treatment Plant Maps/LUDs – Mike Yuhl

KPUD Management Report

KPUD's Finance Director Yumi Maule gave an update on the finance portion of KPUD's Management of KCSD 7.

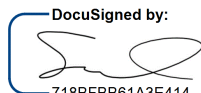
KPUD's General Manager Angela Bennink gave an update on the progress of KPUD's Management of KCSD 7.

Board Meeting

The next board meeting will be held on October 10, 2024, beginning at 5 p.m. held both in person at the Fort Ward Community Center with an option to join a Zoom video teleconference (link will be posted).

Adjournment

Having no further business, the regular meeting was duly adjourned at 8:08 p.m.

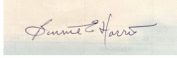
DocuSigned by:

718BFBB64A3E414...

Commissioner Sarah Lee

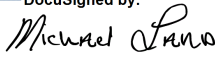
DocuSigned by:

DF9AFDABF9CA417...

Commissioner Alicia Arter

DocuSigned by:

D2BD73BEF6B54DD...

Commissioner Bonnie Harris

ATTEST: DocuSigned by:

4E9B586EF7D141D
Michael Land, Clerk of the Board