

Kitsap Sewer District #7  
March 10, 2022 Regular Meeting Minutes  
Location: Meeting held via Zoom

Call to Order: The meeting was called to order at 7:02 PM by Commissioner Chris Dew. Commissioners Sarah Lee and Alicia Arter, and District Manager Roan Blacker were present. Also present were the City of Bainbridge Island's City Manager Blair King and Public Works Director Chris Wierzbicki. Also present were District residents Christine Susumi and David and Joyce Stettler.

Agenda Acceptance: Commissioner Dew moved to accept the agenda. Commissioner Lee seconded, and the agenda was approved unanimously (3-0).

Public Comment: Christine Susumi stated her concern about water run off behind her home on Park View Drive caused by the development proposed to occur on Mardell Court. David and Joyce Stettler also live on Park View Drive, downhill from the proposed Mardell Court area development. They also expressed their concern about stormwater drainage behind their home and emphasized the importance that the city require a well-designed storm water system for the area should the development proceed.

New Business:

- City of Bainbridge Island request for more ERUs: Blair King and Chris Wierzbicki said the city is interested in acquiring up to 100 more sewer connections (ERUs) for Lynwood Center and other areas outside the District's boundaries. The city wants to move forward on this quickly, and they said they would send a draft Interlocal Agreement in a few weeks for the commissioners to consider. The commissioners made it clear that there are many issues to be resolved before the District would be ready to consider a city proposal.
- Collection system expansion for Mardell Court: The commissioners discussed a developer's request to connect a property above but not adjoining Park View Drive to the District's Park View Drive sewer main. They are requesting the District allow them to run a lateral (side sewer) down the Evergreen public road Right-of-Way to the District's sewer main on Park View. The commissioners pointed out that the developer's proposal is not consistent with the District's Comprehensive Plan, and therefore would be illegal and not allowed. Because the developer has also requested that the city allow him to use the public road Right-of-Way for a private driveway to his property, commissioners asked Blair King and Chris Wierzbicki how the city plans to respond to that request. The city

representatives at the meeting said they haven't yet formulated a reply but that they will let us know as soon as they have done. They also committed to coordinating with the District on the development of the road and other utilities for that area.

- Treatment plant planning: The commissioners discussed the District's need for expertise to advise the commissioners on short- and long-term treatment plant and systems planning. After discussion, Commissioner Dew moved the District negotiate a contract with Mike Yuhl to assist the district, since he led the public processes and the design, construction and upgrades of the treatment plant. Commissioner Dew will contact Mike.

Bakery Renovation Update: Commissioner Dew will follow up with the Parks District to obtain a copy of the occupancy permit for the District's records.

Approval of Meeting Minutes: Commissioner Dew moved to accept the March 10, 2022 meeting minutes, and Commissioner Arter seconded. The meeting minutes were approved unanimously (3-0).

Approval of Vouchers: Commissioner Arter moved to approve the \$25,908.59 of vouchers 2022-03-02 through 2022-03-17. Commissioner Dew seconded the motion, and the motion passed unanimously (3-0).

Commissioner Dew moved to approve voucher 2022-04-01 for \$10,727.00 representing March's work to be performed by the contracted treatment plant managing firm, Water and Wastewater Management Services, LLC ("WWMS"). This motion is dependent on the District Manager executing and processing the voucher only after such work is performed. Commissioner Arter seconded, and the motion was approved unanimously ( 3 - 0 ).

Financial Report: Roan Blacker reviewed the following information that was included in the meeting packet: a summary of monthly cash and investment balances, a monthly activity statement summarizing each fund, a monthly revenue and expenditure comparison report, a year-to-date versus budget analysis, and a summarized customer receivable report.

Treatment Plant Report: Treatment plant influent flow, influent testing, and effluent testing graphs were presented. The plant continues to operate well within its permit requirements. Roan Blacker explained that the manhole at the end of Devenny Avenue has been buried and cannot be located. He will communicate with the owners of the two adjacent properties that the manhole will be uncovered and needs to remain accessible.

Manager Report: Roan Blacker announced that Washington Association of Sewer and Water Associations is holding its Spring Conference April 6 – 8. He also stated that the District submitted its Puget Sound Nutrients Reduction grant request for \$122,534.

Old Business: None

Adjourn: The meeting adjourned at 8:13 PM. The next regular meeting is scheduled for Thursday, April 14, 2022 at 7:00 PM at 9705 NE Evergreen Ave, Bainbridge Island, WA.

  
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Commissioner

  
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Date: \_\_\_\_\_