

KITSAP COUNTY SEWER DISTRICT #7

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Minutes of Meeting

March 9, 2017

Meeting location 9705 Evergreen Bainbridge Island, WA 98110

Meeting called to order at 7pm with Commissioner Dew, Commissioner Tielman, District Manager John Poppe, Roan Blacker Finance Director, Doug Crist present. Commissioner Lee excused from meeting.

AGENDA Modification(s) –No modifications to the AGENDA

Public Comment – Limit three minutes per person. No public comment.

Friends of Fort Ward – Doug Crist reported the group working with a local neighbor to optimize parking within the City’s “Right of Way”. There is work to do with storm water runoff and conveyance.

Approval of Minutes - Commissioner Tielman moved to approve the February 9, 2017 meeting minutes with Commissioner Dew seconding the motion. Motion passed unanimously.

Commissioner Dew moved to approve the minutes of the February 18, 2017 minutes with Commissioner Tielman seconding the motion. Motion passed unanimously.

Approval of Vouchers- Commissioner Dew moved to approve Vouchers 17-03-01 thru 17-03-12. Commissioner Tielman seconding the motion. Motion passed unanimously.

Financial Report- Roan Blacker provided a summary of income and expenses for January and February 2017.

Manager's Report – Poppe called Bob Thurston and placed him on a speaker phone where he discussed DOE recording of violations at the treatment plant. Thurston was not aware of violation, and the District was not notified of violations.

Old Business- Blacker reported COBI customer count audit going well with one finding of a customer not paying monthly sewer fee. 2017 Budget review. Expect to complete Audit by May, 2017

Discussed the need to formalize/document customer billing practices.

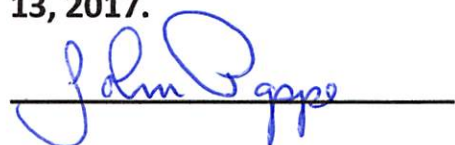
New Business-

Poppe presented the draft "Policy" whereby the date for starting a monthly sewer fee would start for new connections. The draft policy was tabled until Commissioner Lee had a chance to review and comment on the Policy.

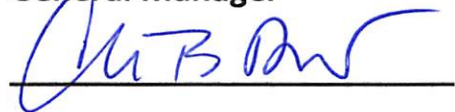
Discussed the need for a Professional Services Agreement with Bagwell.

Discussed the possibility of using the treatment plants effluent for ground water recharge.


Meeting adjourned at 2056 hours. Next meeting has been scheduled for April 13, 2017.



General Manager



Commissioner



Commissioner



Commissioner

Date: 4/13/17

